



Moldova

REQUEST FOR QUOTATION (RFQ)

NAME & ADDRESS OF FIRM:	DATE: 28 July 2011
	REFERENCE: RfQ11/00394

Dear Sir / Madam:

You are kindly requested to submit your quotation for the following items before **16:30 (local time) on 18 August 2011.**

Item	Generic Description	Quantity
1	<p>DIGITAL VOICE RECORDER Flash Capacity: 4GB Recording Format: PCM (WAV) / MP3 / WMA Recording Time Capacity: Format PCM (WAV): 48 kHz: 5 h/Mono: 6h Format WMA: LP: 1065 h/SP: 535 h/HQ: 272h Format MP3: 320 kbps: 27 h/256 kbps: 34 h/192 kbps: 46 h/128 kbps: 69 h Mic: Built-In Stereo Mic Display: Backlit LCD Connectors: Input: 3.5mm microphone jack Output: 3.5mm earphone jack, USB 2.0 External Power Supply: AC power supply Warranty: minimum 2 years</p>	60 (sixty) units
2	<p>DIGITAL PHOTO CAMERA Image Sensor: Type: min 1/1.7" CCD Effective Pixels: 10.0M Lens: Focal Length: 28-140mm (35mm equivalent) Optical Zoom: 5x; Digital Zoom: 4x Lens Aperture: F/2.8-F4.5 Continuous shooting: 0.7 fps Focusing: Auto focus: TTL, 9 points face detection Macro: 2 cm Maximum Shutter Speed: 1/4000 sec ISO Sensitivity: AUTO,100 - 3200Memory Card: SD, SDHC, SDXC LCD: min 2.8-inch Supported Image formats: JPEG, RAW Video Format: H.264 Interfaces: USB 2.0, HDMI Warranty: minimum 3 years Accessory: FLASH MEMORY DIGITAL CARD Capacity: 8GB Data Transfer Rate: Class 4: 4 MB/sec minimum data transfer rate</p>	43 (forty three) units
3	<p>VOLTAGE REGULATOR Device Type: Automatic voltage regulator external Input Voltage: AC 220/230/240 V Input Connector: 1 x power IEC 320 EN 60320 C14 Power Output Connectors Details: 4 x power IEC 320 EN 60320 C13 Power Capacity: 1000-1200 VA Surge energy rating: 300 Joules Peak Current Common Mode: 12 kAmps Warranty: minimum 1 year</p>	65 (sixty five) units

CONDITIONS	
Delivery Term (INCOTERMS 2000) & Place	<input type="checkbox"/> FCA <input type="checkbox"/> CPT <input checked="" type="checkbox"/> DDU
Delivery Place	16, Sfatul Tarii Street, MD-2012 Chisinau, Republic of Moldova
Payment Terms	100% upon delivery
Validity of Quotation	<input type="checkbox"/> 30 DAYS <input checked="" type="checkbox"/> 60 DAYS
Preliminary Examination - Completeness of quotation.	<input checked="" type="checkbox"/> Partial bids permitted <input type="checkbox"/> Partial bids not permitted
Quantity change	The UNDP reserves the right to modify the quantity by 25% of the tendered goods
General Terms and Conditions	UNDP General Terms and Conditions for Goods/Services http://www.undp.org/procurement/operate.shtml

Please state
Quantity discount and early payment discount
Name and address of authorized service in Moldova
Details on any warranty/guarantee conditions
Details on delivery period

REQUIREMENTS
Language: All documentation, including installation and operating manuals shall be in:
<input checked="" type="checkbox"/> English <input type="checkbox"/> French <input type="checkbox"/> Spanish <input checked="" type="checkbox"/> Romanian and/or Russian
<p>QUOTATIONS/OFFERS PRESENTATION REQUIREMENTS: The quotation/offer shall contain the following:</p> <ul style="list-style-type: none"> • Company profile (info up to 3 pages); • Detailed description of the offered goods, including photos; • Quotation for each item in MDL, EUR or USD exclusive of VAT, excise and other duties or taxes (Evaluation shall be done in USD. Other currencies shall be converted into USD at the UN Operational Rate of Exchange on the day of competition deadline. Contract shall be signed with the winner in the currency of the offer. Payment to local suppliers will be done in MDL at the UN Operational Rate of Exchange on the day of payment.); • Additional information as requested under the "Please state" section; • Statement on adherence to UNDP General Terms & Conditions and Payment & Delivery Terms above; • Certificates of quality for the offered equipment; • Statement or certificate of origin for the offered goods; • Offers shall be presented in English, Romanian or Russian. <p>MINIMUM QUALIFICATION REQUIREMENTS:</p> <ul style="list-style-type: none"> • Minimum 3 years of experience in the field; • Availability of certificates of quality and origin for the offered equipment; • Adherence to UNDP General Terms and Conditions and Payment and Delivery Terms above; • Availability of authorised service in Moldova; • Minimum warranty period as indicated under each item; • Maximum delivery period not to exceed 60 calendar days upon signature of contract. <p>Offers will be evaluated based on their responsiveness to the technical specifications and the minimum qualification requirements, within the "either in or out" rule.</p> <p>ADDITIONAL REQUIREMENTS: In order to obtain reasonable assurance of the quality of photographs, before signing the contract UNDP shall request the identified winner of the competition to submit sample photos (Marco and Auto Mode) in JPEG Best Quality, Medium and Low (keeping EXIF Metadata) and/or in RAW format taken with the proposed equipment.</p>



NAME, FUNCTIONAL TITLE: **Matilda Dimovska, Deputy Resident Representative**

Signature:  DATE: 28.07.2011

CONTACT PERSON: **Alexandru Cocirta, Project Manager** (alexandru.cocirta@undp.org)

CONTACT ADDRESS: UNDP Moldova, 131, 31 August 1989 Street, MD-2012 Chisinau

SUBMISSION OF OFFERS:

Offers shall be marked with the note "**RfQ: Equipment for Centre of Forensic Medicine**".
Offers shall reach the UNDP office not later than **18 August 2011, 16:30 (local time)**.

Offers can be submitted either in hard copy, or electronically. Offers received by fax will be rejected.
Incomplete offers shall not be examined.

- a) Documents/offers in hard copy need to be submitted in a sealed envelope and addressed to:
**UNDP Moldova,
131, 31 August 1989 Street, MD-2012 Chisinau
Attention: Registry Office/Procurement**
- b) Offers sent electronically need to be addressed to the following e-mail address:
tenders-Moldova@undp.org

